



Please Reply by July 23, 2009

5:00 p.m. PDT/ 6:00 p.m. MST/ 7:00 p.m. CDT/ 8:00 p.m. EDT

Date: June 18, 2009
To: Non-members interested in voting on NCPDP Ballot
From: NCPDP
Subject: Data Maintenance Ballot #WG010038

This Data Maintenance Packet (Ballot #WG010038) introduces enhancements to the Telecommunication Standard Implementation Guide. Data maintenance on NCPDP standards is expected to occur no more often than quarterly and include all changes approved at the Joint Technical Work Group Meetings.

Once you have reviewed the ballot information, please return the ballot(s) prior to the voting deadline dates. Ballots may be emailed or faxed, according to information on the ballot.

The Council must receive your ballot no later than Thursday, July 23, 2009, 5:00 p.m. PDT/ 6:00 p.m. MDT/ 7:00 p.m. CDT/ 8:00 p.m. EDT. All ballots and comments will be reviewed at the next scheduled Joint Technical Work Group meeting, which will be held August 5-7, 2009 in San Francisco, CA. If you have any questions regarding the ballot, please feel free to contact any of the WG1 Telecommunication Co-Chairs, Standardization Co-Chairs or the NCPDP Staff Liaison listed below:

Standardization Co-Chair	Rusty Keith	Surescripts	(919) 852-2166
Standardization Co-Chair	Darren Townzen	Wal-Mart Stores, Inc	(479) 204-8452
Standardization Co-Chair	Margaret Weiker	EDS, an HP company	(972) 605-4174
Standardization Co-Chair	Lee Ann Stember	NCPDP	(480) 477-1000 ext.108
WG Co-Chair	Charlie Oltman	Target Corporation	(612) 696-2261
WG Co-Chair	Damon Tressler	CVS Caremark	(480) 391-4702
WG Co-Chair	Roger Pinsonneault	RelayHealth	(404) 728-2343
	Lynne Gilbertson	NCPDP Staff Liaison	(615) 754-0445

We welcome your constructive comments for improvement or correction and will make every effort to address those comments at the August Work Group meeting in San Francisco, CA. We look forward to receiving your prompt vote, and are confident you will vote in favor of this enhancement to the Telecommunication Standard Implementation Guide.

Participants are highly encouraged to provide constructive comments regarding any portion of the packet. If a voter feels that one or more changes (e.g., clarification of a code value name) are sufficiently severe to vote negative, then the voter should state their specific requested changes and vote Negative With Reason. All Negative With Reason comments are categorized as to the impact on the Standard. If a Negative With Reason vote is cast please state the specific ballot item you are commenting on, the reasons you are commenting on it, and include suggested corrective actions (e.g. verbiage that would clarify or correct the issue.). Negative With Reason comments with corrective actions assist the Work Group in adjudicating your comment(s) and provides the level of detail needed to avoid potentially misinterpreting your

concerns. A vote may be changed to affirmative after the appropriate work group adjudication of the comments. Note that Negative With Reason votes require substantive comments that can be used to resolve the voter's concern in order to gain approval. In order to facilitate the adjudication of comments as well as insure that comments are appropriately represented and addressed, commenters are highly encouraged to be present at the Work Group meeting, or to appoint a representative.

Voting options are outlined below and on the ballot form:

- Affirmative – with an affirmative response, the voter approves the ballot exactly as presented.
- Negative With Reason – Negatives votes shall be accompanied by substantive comments that clearly reference a balloted item. The substantive comments **must** explain the reasons for disapproval and should include the method by which the originating work group can cure the problem.
- Abstain – Abstain votes indicate no opinion on the matter.

Negative With Reason Vote:

If you vote Negative With Reason, you must submit constructive comments. Explanatory comments of length must be submitted in the attached Excel document. Please cite the section you are referencing, with corrective cures whenever possible. Submit the document to ballot@ncpdp.org with the Subject “**WG010038 Ballot Documentation**”.

Note: If submitting via email or fax: a Negative With Reason ballot that is not accompanied by the Excel document that includes a substantive comment is an invalid ballot. The Excel document is not to be used with Affirmative or Abstain votes. An Affirmative or Abstain ballot vote that is accompanied with a comment is an invalid ballot.

Data Maintenance Packet for Enhancements to the Telecommunication Standard Implementation Guide

This packet contains:

- The official NCPDP Ballot WG010038.
- The Ballot Response Individual WG010038 Excel spreadsheet to be used **only** for submission of comments based on a Negative With Reason vote.
- The NCPDP Member Ballot Notice which contains important information about the ballot and the changes under consideration. While this document is addressed to members, it contains important information which is of interest to non-members voting.
- Telecommunication Standard Implementation Guide draft Version D.3.