



**TO:** NCPDP Membership

**FROM:** Lee Ann Stember, President and CEO, Standardization Co-Chair

Anne S. Johnston, R.Ph., Standardization Chair  
Trish Brown, Standardization Co-Chair  
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Kim Diehl-Boyd, NSC, Standardization Co-Chair  
Bobby W. Davis, Standardization Co-Chair  
Scott Robertson, R.Ph., PharmD, Standardization Co-Chair  
Margaret Weiker, Staff Development Liaison

**DATE:** May 30, 2019

**SUBJECT:** NCPDP's Quarterly Joint Technical Work Group Meetings: August 7-9, 2019

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The next scheduled session of NCPDP's Quarterly Technical Work Group Meetings is August 7-9, 2019 in Philadelphia, Pennsylvania.

**Registration for these meetings must be received in the Council office by *Friday, July 26, 2019* in order for your name to be published on the attendee roster. Registration by this date is also important for space considerations.**

Register at <http://www.ncdp.org/events/work-group-registration-information.aspx?ID=WGAugust19>. If you must register after July 26, 2019, please submit a registration form by email to Brian Goerlich at [bgoerlich@ncdp.org](mailto:bgoerlich@ncdp.org).

#### **Members**

As part of your membership benefit package, there is no registration fee associated with attending the Quarterly Joint Technical Work Group Meetings.

#### **Non-Members**

The registration fee for non-members to attend a work group meeting is \$450. *Attendees participating as non-members do not have voting privileges.* The meeting registration fee for non-members is payable in U.S. dollars, by credit card, check, money order, or cash. For more information on registering for the work group meetings, please contact Brian Goerlich at 480-477-1000, ext. 109 or [bgoerlich@ncdp.org](mailto:bgoerlich@ncdp.org). *Non-members who pay to attend a work group meeting and then join NCPDP before the next scheduled quarterly work group meeting may apply \$250 of the registration fee towards membership.*

#### **Non-Member Registration Cancellation**

Non-member meeting registration cancellations are considered official on the date they are received in writing at the Council office. For cancellations made **before July 26, 2019**, NCPDP will refund the entire registration fee. If cancellations are received **after July 26, 2019**, registration fees **will not** be refunded.

## New Members

One of the benefits provided to new members is participation in the NCPDP Buddy Program. This program pairs a new member with an NCPDP Buddy (a veteran member) to help navigate work group meetings and answer questions during the first year of membership. Your assigned Buddy will be notified if you register to attend work groups so he or she may share perspectives on topics NCPDP is addressing that will impact your line of business. If you are a first-time work group attendee, please check the box marked **“This is my first NCPDP Joint Technical Work Group Meeting”** on the work group registration form to receive an invitation to the New Member Welcome Lunch. **Please register by July 26, 2019 to ensure your Buddy is aware of your attendance.** If you have any questions regarding the Buddy Program, please contact Brian Goerlich at 480-477-1000, ext. 109 or [bgoerlich@ncdpd.org](mailto:bgoerlich@ncdpd.org).

## Venue

Hilton Philadelphia at Penn’s Landing  
201 S. Christopher Columbus Blvd  
Philadelphia, PA 19106  
215-521-6500 or 800-HILTONS

A block of rooms has been secured at the Hilton Philadelphia at Penn’s Landing at the group rate of \$209 per night for single/double occupancy. The discounted rate of \$209 per night includes high speed internet access in guest rooms. Reservations can be made by phone at 215-521-6500 or 800-HILTONS; be sure to mention the NCPDP August Work Group meeting. **Reservations at the group rate must be made by Monday, July 15, 2019** or while supplies last. All reservations received thereafter will be accepted on a space and rate available basis only. ***Please be aware that the room block fills up quickly.***

## Individual Guest Room Deposit and Cancellation Policies

A deposit equal to the room rate and tax for the first night will be required when the reservation is made. Any room reservation cancelled within 30 days of arrival will be charged a non-refundable deposit of one night’s room and tax. If you need assistance with room reservations, please contact Kim Dixon-Williams, CMP at [kdwilliams@ncdpd.org](mailto:kdwilliams@ncdpd.org) or 480-477-1000 ext. 113.

## [Area Attractions](#)

## [Dining](#)

## [Airport Shuttle Information](#)

## Dress

Dress for all sessions is business casual. Business casual is defined as collared shirts, slacks, and optional sports coats for men; and slacks, casual skirts, or dresses for women. **Please keep in mind that meeting room temperatures vary, so wear layered clothing to ensure your comfort.**