



TO: NCPDP Membership

FROM: Lee Ann Stember, President and CEO, Standardization Co-Chair

Anne S. Johnston, R.Ph., Standardization Chair
Michele Vilaret Davidson, R.Ph., Standardization Co-Chair
Mark Elliott, Standardization Co-Chair
Richard Sage, Standardization Co-Chair
Bobby W. Davis, Standardization Co-Chair
Sharon Gruttadauria, Standardization Co-Chair
Margaret Weiker, Staff Development Liaison

DATE: August 17, 2018

SUBJECT: NCPDP's Quarterly Joint Technical Work Group Meetings November 7-9, 2018

The next scheduled session of NCPDP's Quarterly Technical Work Group Meetings is November 7-9, 2018 in Charlotte, North Carolina.

Registration for these meetings must be received in the Council office by Friday, October 26, 2018 in order for you to appear on the published attendee roster. Registration by this date is also important for space considerations. Please register today to attend the work group meetings.

Register at <http://www.ncpdp.org/events/work-group-registration-information.aspx?ID=WGNov18>. If you must register after that date, please submit a registration form by email to Brian Goerlich at bgoerlich@ncpdp.org.

Members

As part of your membership benefit package, there is no registration fee associated with attending the Quarterly Joint Technical Work Group Meetings.

Non-Members

The registration fee for non-members to attend a work group meeting is \$450. Attendees participating as non-members **do not** have voting privileges. The meeting registration fee for non-members is payable in U.S. dollars, by credit card, check, money order, or cash. For more information on registering for the work group meetings, please contact Brian Goerlich at 480.477.1000, ext. 109 or bgoerlich@ncpdp.org.

Non-members who pay to attend a work group meeting and then join NCPDP before the next scheduled quarterly work group meeting may apply \$250 of the registration fee towards membership.

Meeting registration cancellations are considered official on the date they are received in writing at the Council office. For cancellations made before October 26, 2018, NCPDP will refund the entire registration fee. If cancellations are received after October 26, 2018, registration fees **will not** be refunded.

New Members

One of the benefits provided to new members is participation in the NCPDP Buddy Program. This program pairs a new member with an NCPDP Buddy (a veteran member) to help navigate work group meetings and answer questions during the first year of membership. Your assigned Buddy will be notified if you register to attend work groups so he or she may share perspectives on topics NCPDP is addressing that will impact your line of business. If you are a first-time work group attendee, please check the box marked **“This is my first NCPDP Joint Technical Work Group Meeting”** on the work group registration form to receive an invitation to the New Member Welcome Lunch. **Please register by October 26, 2018 to ensure your Buddy is aware of your attendance.**

If you have any questions regarding the Buddy Program, please contact Jenny Powers at 480.477.1000, ext. 143 or jpowers@ncpdp.org.

Venue

Charlotte Marriott City Center
100 West Trade Street
Charlotte, NC 28202
704-333-9000

A block of rooms has been secured at the Charlotte Marriott City Center for the group rate of \$214 per night for single/double occupancy. Reservations can be made by phone at 1-800-359-3204 and mentioning the NCPDP Attendees Block, or by clicking on this link:

[November 2018 NCPDP Work Group Meeting](#)

- **Government room rates** are also available at the prevailing per diem rate set by GSA and reservations can be made by contacting Kim Dixon-Williams at kdwilliams@ncpdp.org or by calling 480.477.1000, ext. 113.

Reservations at the group rate must be made by Monday, October 15, 2018 or while supplies last. All reservations received thereafter will be accepted on a space and rate available basis only.

Please be aware that the room block fills up quickly.

Individual Guest Room Deposit and Cancellation Policies

You may cancel your reservation for no charge forty-eight (48) hours prior to the day of arrival. A charge of first (1st) night's room and tax will be applied if you do not cancel or do not arrive (no-show). Please note that a change in the length or dates of your reservation may result in a rate change. Please contact Kim Dixon-Williams, CMP at kdwilliams@ncpdp.org or 480.477.1000 ext. 113 if you need assistance with room reservations.

[Area Attractions](#)

[Dining](#)

[Transportation](#)

Dress

Dress for all sessions is business casual. Business casual is defined as collared shirts, slacks, and optional sports coats for men; and slacks, casual skirts, or dresses for women. **Please keep in mind that meeting room temperatures vary, so wear layered clothing to ensure your comfort.**